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| Subject: | Update on the New Crematorium Capital Project |
| Date: | 8 th December 2020 |
| Reporting Officer: | Siobhan Toland, Director of City Services and Sinead Grimes, Director Physical Programmes |
| Contact Officer: | Sabine Kalke, Project Sponsor |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Some time in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of main Issues |
| 1.2 | The purpose of this report is to update committee on the recommendations from the Strategic Cemeteries and Crematorium Development Working Group meetings held on 25 th November 2020. |
| 2.0 | Recommendations |
| 2.1 | The Committee is asked to; <ul style="list-style-type: none">- Approve the minutes and the recommendations from the Strategic Cemeteries and Crematorium Development Working Group meeting held on 25th November 2020. |

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| 3.0 | Main Report |
| | <p data-bbox="272 208 427 237">Key Issues</p> <p data-bbox="272 255 858 286"><u>Update on New Crematorium Capital Project</u></p> <p data-bbox="165 309 1469 443">3.1 Members were advised that a PAD (pre-application discussion) has taken place with the planners from LCCC and statutory consultees. This meeting was followed by another meeting with LCCC to discuss the need for an Environmental Impact Assessment.</p> <p data-bbox="165 510 1469 745">3.2 Members were informed that the next steps in the planning process would be to submit a request to LCCC to formally determine the requirement for an Environmental Statement and start the process of developing the ES at the same time – aiming to save some time in the process. The main premise is that BCC accepts that an ES will be required by LCCC, and will obtain a scope for the ES from LCCC through the determination process.</p> <p data-bbox="165 813 1469 947">3.3 An Integrated Design Team has been appointed for the new crematorium development. The team was present in the meeting and presented options of the design development to Members.</p> <p data-bbox="272 1014 584 1046"><u>Chapel size and design</u></p> <p data-bbox="165 1055 1469 1245">3.4 Three options have been developed and were presented as to how to accommodate 200 people in each of the two chapels, whilst providing a more sympathetic space for the regular smaller services of around 50 people. The options to meet these design challenges in doing so:</p> <p data-bbox="272 1267 1469 1346">Option 1 – partitioned; provision of 200 seat capacity on ground level with the possibility to partition the space with a moveable wall and curtain</p> <p data-bbox="272 1368 1469 1447">Option 2 – use of entrance hall: provision of 150 seat capacity in main hall with the possibility to include the entrance hall through moveable acoustic screen to provide 200 seat capacity</p> <p data-bbox="272 1469 1469 1503">Option 3 – mezzanine: provision of 160 ground floor seat capacity and 40 seat mezzanine</p> <p data-bbox="272 1525 1469 1603">It was agreed that Option 3 is the preferred option both, from a design and operational point of view and should be further developed.</p> <p data-bbox="272 1671 475 1702"><u>Function Room</u></p> <p data-bbox="165 1724 1469 1915">3.5 The removal of the function room from the new building development and the potential of the offer of this facility in the re-use of the existing building was recommended by the design team. The integration of a function room in the new crematorium would create the same challenges in the flow of people as in the existing building. This was also supported by the</p> |

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| 3.6 | <p>Crematorium Manager who highlighted the operational challenges of a function room in the same building as the chapels where the services take place.</p> <p>It was agreed to remove the function room from the design of the new crematorium building and explore the option to re-use parts of the existing crematorium as a place where functions can take place.</p> |
| 3.7 | <p><u>Financial & Resource Implications</u></p> <p>None</p> |
| | <p><u>Equality or Good Relations Implication / Rural Needs Assessment</u></p> |
| 3.8 | <p>None</p> |
| 4.0 | <p>Appendices – Documents Attached</p> |
| | <p>Appendix 1 - Minutes of the Special meeting of the Strategic Cemeteries and Crematorium Development Working Group meeting held on 25 November 2020.</p> |